

## **SMPTE Club Business**

Voted to have a graduation party in the studio on the Friday of the graduation ceremony, between 4 and 6 PM. Food/drink sources include:

- Cake – Sweetie Pie Bakery – Ben will check into this.
- Mexican Food – Quinto Patio in Napa – Terry and Ralph will check into this.
- Costco for sandwiches and drinks – Josh will check into this.
- Round Table pizza – Dan can get discount so that extra large pizzas are no more than \$15 each.

We'll meet later this week when the others have cost estimates.

## **Maintenance Assignments**

### ***Groups***

Divided as follows.

- Brian M and Josh
- Dan and Bob
- Brian H and Ben
- Ralph and Brandon
- Terry is floater

### ***Organization of Each Certification Task Report***

This report should contain the following sections.

- Title
- Objective
- Equipment Needed
- Procedure
- Verification
- Resources

## **Work on Studio Assignments**